

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY
OF LUFKIN, TEXAS HELD ON THE 17th DAY OF NOVEMBER 2015.**

On the 17th day of November, 2015, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Victor Travis	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Steve Floyd	Assistant City Manager
Bruce Green	City Attorney
Kara Atwood	City Secretary
Rodney Ivy	Human Resources Director
Gerald Williamson	Police Chief
David Thomas	Asst. Police Chief
Duane Freeman	Assistant Fire Chief
Belinda Southern	Finance Director
Steve Poskey	Street Department Director
Mike Akridge	Parks & Recreation Director
Barbara Thompson	Main Street Director
Jason Arnold	Water & Sewer Director
Dale Allred	Inspection Services Director
Chuck Walker	Public Works Director

being present when the following business was transacted.

1. The meeting was opened with prayer by Pastor Aubrey Knox of Lufkin First Baptist Church.
2. Mayor Bob Brown welcomed visitors present and requested those present from Leadership Lufkin introduce themselves.

3. **MINUTES OF THE COUNCIL REGULAR COUNCIL MEETING HELD
NOVEMBER 3RD, 2015 - APPROVED**

Councilmember Lynn Torres moved to approve the minutes of the meetings as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

NEW BUSINESS

4. **ANGELINA APPRAISAL DISTRICT 2016 BUDGET - APPROVED**

City Manager Wright stated that each year the City Council as well as other taxing authorities approved the proposed budget for Angelina County Appraisal District. City Manager Wright furthered that the proposed budget for fiscal year 2016 totaled \$1,458,778. City Manager Wright stated this was an increase of 2.8 % from the fiscal year 2015 budget of \$1,417,855. City Manager Wright further commented that all jurisdictions served by the District are required to contribute to the annual budget and the allocations are determined by the amount of the tax levy. City Manager Wright stated the City of Lufkin's contribution for the 2016 fiscal year budget was \$188,660.29, which was an increase of \$7,811.21 from the previous year. City Manager Wright stated that additionally, the District refunds any remaining funds at the end of each budgeted year; however, this year the funding was approved to be set aside as a legal contingency fund. City Manager Wright stated the Staff recommended City Council approve the proposed 2016 budget for the Angelina County Appraisal District in the amount of \$1,458,778.

Councilmember Lynn Torres provided a brief overview of how the legal contingency fund could affect the Angelina County Appraisal District and suggested limiting how large the contingency fund could grow to be and further stated that the legal contingency fund should be included in the budget, thus allowing for the full refund to be directed back to the taxing entities involved.

Councilmember Lynn Torres moved to approve the Angelina County Appraisal District 2016 Budget as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

5. **PUBLIC HEARING AND FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF LUFKIN, TEXAS, AMENDING THE ORDINANCE ADOPTING A CLASSIFICATION PLAN FOR THE POLICE DEPARTMENT OF THE CITY OF LUFKIN, TEXAS (No. 4647) ESTABLISHING CLASSIFICATIONS AND SETTING THE NUMBER OF AUTHORIZED CIVIL SERVICE POSITIONS - APPROVED**

City Manager Wright commented this was an update to an existing Ordinance and that the proposed Ordinance was necessary under Civil Service Chapter 143 of the Texas Local Government Code, which required the City Council to approve a Fire and Police Civil Service employee classification plan and authorized the number of Civil Service employees for each position. City Manager Wright stated the number of and classification of authorized Civil Service positions could only be changed by City Ordinance. City Manager Wright clarified the change would convert two (2) hourly positions to salary; the Communications Supervisor and the Public Relations Specialist, which would eliminate overtime resulting in significant savings. City Manager Wright explained Sergeant David Walker retired in October and this position would be filled by an existing Corporal and Lieutenant Ronny Larue's position had not been filled. City Manager Wright furthered the combined savings of these changes totaled \$169,947.50. City Manager Wright noted that Staff requested to alter the Classification Plan to: Police Officer: (Trainee / Cadet, Probationary, Non – Probationary) to fifty-seven (57), Corporal six (6), Sergeant to six (6), Lieutenant six (6), for a total of seventy-five (75) positions. City Manager Wright highlighted this would add three (3) new police officer positions to the Lufkin Police Department, which would provide more uniformed personnel, lessen workloads and reduce turnover within the Department. City Manager Wright stated that Staff also anticipated a significant reduction in the use of budgeted funds for overtime (\$86,400). City Manager Wright stated the total cost would be about \$5,000 to the City budget. City Manager Wright noted the reduced overtime had not been taken into account and further stated he was hopeful the estimation would be lower.

Councilmember Robert Shankle moved to approve the proposed Ordinance as presented. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was recorded.

6. **DONATION IN THE AMOUNT OF \$6,000 FROM THE ANGELINA ROTARY CLUB TO THE PARKS AND RECREATION DEPARTMENT AND A RESOLUTION AUTHORIZING BUDGET AMENDMENT No. 5 APPROPRIATING THE FUNDING - APPROVED**

City Manager Wright stated the Angelina Rotary Club donated \$6,000 to the Parks and Recreation Department. City Manager Wright detailed that the funding would be used to purchase benches, picnic tables and trash receptacles for the extended portion of the walking trail at Ellen Trout Zoo. City Manager Wright furthered the equipment would be assembled by Parks Staff and the Rotary Club would assist with the installation.

Councilmember Lynn Torres moved to approve the acceptance of the donation as presented. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was recorded.

Mayor Brown paused to thank the youth of First United Methodist Church, First Baptist Church of Lufkin, First Christian Church and St. Cyprian's Church for picking up trash along the Azalea Trail.

7. **DONATION IN THE AMOUNT OF \$5,540 FROM THE ANGELINA COUNTY CHAMBER OF COMMERCE 2015 LEADERSHIP LUFKIN CLASS TO THE PARKS AND RECREATION DEPARTMENT AND A RESOLUTION AUTHORIZING BUDGET AMEDMENT No. 6 APPROPRIATING THE FUNDING - APPROVED**

City Manager Wright stated that each year the Leadership Lufkin Class adopted a project and that the 2015 dog park project constructed at Grace Dunne Richardson Park was almost completed. City Manager Wright concluded that the 2015 Leadership Lufkin Class had donated \$5,440 in funding to the Parks and Recreation Department and it would be used for parking lot construction, clearing, and the addition of picnic tables and trash receptacles.

Councilmember Robert Shankle moved to approve the donation and a Resolution authorizing Budget Amendment No. 6 appropriating the funding. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

8. **PURCHASE OF A PETERBILT PRO PATCH TRUCK IN THE AMOUNT OF \$165,237 FROM RUSH TRUCK CENTER FOR THE STREET DEPARTMENT - APPROVED**

City Manager Wright summarized the Pro Patch Truck's use and that it was used throughout the City for pothole patching. City Manager Wright furthered the truck was scheduled for replacement and pricing for the unit was obtained from Rush Truck Center through the BuyBoard in the amount of \$165,237. Lastly City Manager Wright detailed that funding was available in the Amortization fund for the purchase and upon receipt of the new equipment the existing 2001 Pro Patch unit would be disposed of through the auction process.

Councilmember Lynn Torres moved to approve the purchase of a Peterbilt Pro Patch Truck in the amount of \$165,237 from Rush Truck Center for the Street Department. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was recorded.

9. **PURCHASE OF A PETERBILT 348 FOURTEEN (14) YARD DUMP TRUCK IN THE AMOUNT OF \$116,208 FROM RUSH TRUCK CENTER FOR THE WATER AND SEWER DEPARTMENT - APPROVED**

City Manager Wright stated a larger fourteen (14) yard dump truck was used in heavy construction projects, whereas the smaller dump trucks were sent with different crews completing smaller water and sewer repairs and street repairs. City Manager Wright furthered the purchase of one (1) Peterbilt 348 fourteen yard dump truck for the Water and Sewer Department would replace a 1996 Mack tandem dump truck, which would be disposed of through the auction process. City Manager Wright concluded the truck would be purchased from Rush Truck Center through the BuyBoard in the amount of \$116,208.

Councilmember Robert Shankle moved to approve the purchase of a Peterbilt 348 fourteen (14) yard dump truck in the amount of \$116,208 from Rush Truck Center for the Water and Sewer Department. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

10. **PURCHASE OF SIX (6) PETERBILT 337 DUMP TRUCKS IN THE AMOUNT OF \$549,712 FROM RUSH TRUCK CENTER FOR VARIOUS CITY DEPARTMENTS - APPROVED**

City Manager Wright stated these dump trucks were smaller medium-duty dump trucks that averaged in age from 2002–2006 and furthered these trucks had been due for replacement several times; however, after evaluation it was determined they could last longer. City Manager Wright detailed that three (3) of the trucks would be used for the Water and Sewer Department, two (2) for the Street Department and one (1) for Parks and Recreation. City Manager Wright concluded pricing had been secured through the BuyBoard from Rush Truck Center in the amount of \$549,712 and the existing trucks would be disposed of through the auction process.

Mayor Brown opened for questions. Cross conversation briefly ensued from Councilmembers present.

Councilmember Lynn Torres moved to approve the purchase as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

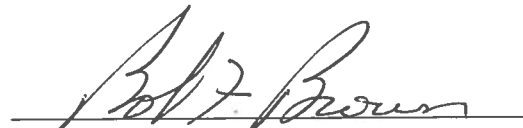
11. **CITY MANAGER'S REPORT**

City Manager Wright highlighted several pages out of the Financial Status Report and stated he would be happy to answer any questions.

12. **ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCILMEMBERS AND STAFF**

City Manager Wright detailed the various upcoming City sponsored and community events.

13. There being no more business to address the meeting was adjourned at 5:25 p.m.


Bob F. Brown, Mayor

ATTEST:


Kara Atwood, City Secretary

